### AUDIOVISUAL EXHIBITOR SERVICES





Create the ultimate brand experience with a sensory-rich environment that drives attendee interest.

NAME OF CONFERENCE	START DATE	START DATE END DATE		NO. OF EVENT DAYS		
ORGANIZATION NAME	ON-SITE CONTAC	T NAME	ROOM/EXHIBIT BOOTH NO.			
STREET ADDRESS	CITY	STATE	ZIP CODE			
TELEPHONE NUMBER		DELIVERY DATE	DELIVERY TIME	□AM		
				□PM		
EMAIL ADDRESS		PICKUP DATE	PICKUP TIME	□AM		
				□PM		
ORDERED BY						

#### ORDERING INSTRUCTIONS

To guarantee equipment availability and advanced-rate pricing, place your order at least 21 days prior to delivery. Prices are for exhibit floor only. All rental prices subject to a 15% markup if ordered day of.

Operator labor, if requested, is subject to the prevailing hourly rate with a four-hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable Sales Tax on equipment rental.

### Encore will contact you directly for payment information. Pricing is PER DAY.

**Tax Exempt Status** – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

**Cancellations** – Cancellations received within 48 hours of the scheduled delivery date are subject to a 50 percent fee applicable to equipment and tax. Cancellations received on the day of scheduled delivery or "no shows" are subject to the full amount of the order, including installation, drayage and tax.

Labor and/or service charges may apply and/or loss damage waiver.

**Shipping Instructions** – Any materials being sent to the venue must be marked as follows:

- Address Packages to: Tampa Marriott Water Street, 505 Water Street, Tampa, FL 33602
- 2. Hold for Arrival Attn: Guest's Name and/or Oraganization
- 3. Complete Return Address
- 4. Number of Boxes (ex: Box 1 of 2, Box 2 of 2)

MONITORS	QTY.		AUDIO EQUIPMENT	QTY.	
24" LCD monitor		\$200	Wired microphone		\$70
with table stand			☐ Handheld ☐ Lavalier		
32" LCD monitor		\$250	Wireless microphone		\$210
with table stand 55" LCD monitor		\$680	☐ Handheld ☐ Lavalier		
☐ Dual-post stand ☐ Table stand	d □Spe	akers	Sound system		\$385
■ 70" LCD monitor Please co	ontact Encore	for quote	two speakers, two stands, one one wired microphone	mixer,	
□ Dual-post stand □ Table stand	d □Spe	akers	up to 20 people		

Courtney Minnie Tampa Marriott Water Street 505 Water Street, Tampa, FL 33602

office: 813.204.6393

email: courtney.minnie@encoreglobal.com



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COMPUTER & ACCESSORIES	QTY.		RIGGING
Laptop		\$235	Rigging requests should be placed using the Rigging Request Form at https://encoreglobal.com/rigging-portal/
INTERNET	QTY.		
Wired internet connection		\$180	CUSTOM ITEMS QTY.
Wireless internet connection		\$28	Projector Support Package \$195
■ Dedicated bandwidth Please	contact En	core for quote	Projector and Screen Package \$650
POWER	QTY.		
■ 120V – 5 AMP		\$60	
■ 120V – 10 AMP		\$85	
208V Single phase – 20 AMP		\$140	
208V Single phase – 30 AMP		\$200	
208V Three phase – 30 AMP		\$315	SPECIAL REQUESTS
25' AC cable		\$21	Please add any items not listed above that you require.
Power strip		\$21	



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ROOM/EXHIBIT BOOTH NO.



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SHOW NAME						SHOW DATES				
nternet Please indicate on the grid the location of your internet drop(s) using <b>W</b> to signify a wired internet drop and <b>T</b> to signify a elephone wiring. If no location is indicated, the internet drop will be placed in the middle back of the booth.				) Pleas using drop powe There for al	Power Please indicate on the grid the location of your power drop(s) using exact measurements and how many amps each power drop should have (e.g., 15A). If no location is indicated, the power drop will be placed in the middle back of the booth. There is a minimum labor charge for hook-up and dismantle for all non-standard locations, multiple outlet locations, island booths and 208V services.					
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Adjacent Booth No.									Adjacent Booth No.	
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BOOTH DIAGRAM
ORGANIZATION NAME

email: courtney.minnie@encoreglobal.com

